



PRIVACY POLICY

The CALIFORNIA CONSUMER PRIVACY ACT requires that Astoria Insurance Brokerage provide you with this statement of our Client Privacy Policy. Herein we disclose how we gather, share, and safeguard your personal information, how you can exercise your rights, and give you tips on what you can do to protect this information. Please be aware that this Privacy Policy may be changed and updated when necessary. The latest update can be found at <https://www.astoriaquote.com>.

We strongly advise you to read the following Client Privacy statement, which explains Astoria's policies.

What type of information might you provide us?

To properly give you an insurance quote either in person, over the phone, or by email and write a policy on your behalf (Personal Auto, Commercial Auto, Renter's Ins., Business Policy, Commercial General Liability, Motorcycle, Boat, Watercraft, Bonds, etc.), we need personal, financial and product information such as:

- Name, address, phone number, email address, date of birth, and mother's maiden name of the policyholder(s) and any other drivers on the policy.
- TIN/USDOT/Social Security numbers, debit/credit card or checking account information of the person making payment on the policy.
- Driver's license number(s), information about recent traffic violations or accidents.
- Vehicle identification number and registration, lease or lien holders, vehicle condition.
- Resident household members over 16 years of age, who must either be listed on the policy or be excluded.
- Additional information needed to serve your needs.

Where other sources of information might Astoria use?

Astoria Insurance Brokerage, its brokers, or companies working with Astoria may, in addition to information obtained directly from you, also collect information from other outside sources like motor vehicle reporting agencies (to get your DMV driving record), claim loss reporting agencies, credit reporting agencies, safety and fitness electronic records (SAFER) from the U.S. Department of Transportation.

Who has access to this information?

Astoria Insurance Brokerage, its brokers, and any other company working on Astoria's behalf will have access to this information. Sometimes information may be shared without your permission to comply with legal processes or to protect Astoria Insurance Brokerage, its users, or the public. During the routine servicing of your policy, information may also be shared with third parties without your permission if it is appropriate to your situation, for example:

- Lien holders, lien lessors, and other insureds listed on your policy).
- Business inspectors working on the policy and claim adjusters.
- Managing general agents, insurance carriers, insurance support organizations, and other insurance companies
- Regulatory and law enforcement authorities or any affiliated company we may work with.

What happens when you log in to our website, and what cookies do we use?

With the sole intent of serving client needs, Astoria Insurance Brokerage records IP addresses (computer-generated numbers that identify a specific computer on the internet), domain names, platform types, times

accessed, and referral data (areas of the website you accessed upon logging in and exiting the website). We use cookies (computerized codes sent to your browser from our web server and stored in your hard drive). These commercial internet cookies send data from your browser to our server to track internet activity. They can label you as a specific user. Still, they can only identify you with your name and other personal information if you have provided the website with that information. Please be aware that you may opt out of accepting cookies on your computer by changing browser settings. But this action may prevent you from accessing certain functions. You might have to enter your information several times to take advantage of our services or promotions. Astoria may use cookies to track users, customers, and their requests or inquiries; or to identify number of users and their activities as feedback to improve the content and layout of the website.

What about links to other insurance company websites?

Astoria's website has some links that re-direct you to an insurance carrier's website. Each carrier has its own privacy policy, which we encourage you to read before accessing its website.

How can you view, correct, or supplement your information?

You can see the information about you in person or request it by email. If you believe our files need to be more accurate or complete, Astoria Insurance Brokerage will make any possible corrections or additions. However, information provided by third parties can only be corrected by the agency or organization that provided it. We will be happy to update the information provided by you.

How do we safeguard your personal information?

Astoria Insurance Brokerage secures our clients' data using antivirus software and encryption (Secure Socket Layer or SSL). However, please be aware that the connection from computer to computer via email is not always safe. Our email server does not encrypt messages, so anyone on the internet could potentially view, alter, or copy an email exchanged between you and Astoria. The same can be said for information shared via text messages. Please do not send credit card numbers – or photos of credit cards – or other sensitive information via email or text messages since they are never entirely secure. We cannot be responsible for the security or confidentiality of any communication you send us via email or texts. To be safe, we encourage our customers to speak in person or by telephone directly with one of Astoria's employees or mail a letter via the USPS to Astoria Insurance Brokerage, 2175 The Alameda #107, San Jose, CA 95126.

What can you do to safeguard your internet security?

You should always update your browser (such as Google Chrome, Microsoft Edge, Apple Safari, Firefox, etc.) to the latest version. Please keep your login name and password safe, or even allow your browser to automate and encrypt them. Be wary of anyone who might be near when you log in; they could potentially steal your information. Take care not to leave your computer or other devices unattended while logged in to our website. Always make sure that once you finish the website session, you exit the website correctly.

What if you have any questions?

Don't hesitate to get in touch with us at: astoriainsurance@icloud.com. Please use our website only if you are comfortable with Astoria Insurance Brokerage's terms and policies. Send confidential correspondence via USPS to 2175 The Alameda # 107, San Jose, CA 95126.

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